**Annex 1**

**APPLICATION FORM**

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| **Information to be filled out by the Commission** |
| **Fund/Instrument** | **Specific Objective** | **Specific Action** | **Reference of the call** |
| Integrated Border Management Fund/Instrument for Financial Support for Border Management and Visa Policy (BMVI) | SO1 - European Integrated Border Management | Specific Action to support Member States' national strategies for European integrated border management | BMVI/2023/SA/1.2.3 |

*N.B. This application form is composed of a non-exhaustive list of information required by the Commission services to assess an application. Please note that for the assessment, additional information may be requested if needed.*

**Part. 1 - Administrative information**

**(Information to be filled out by the applicant)**

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| 1. **General information**
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| **Member State** | **National Specific Action** (Indicate your Member State/ Schengen associated country) |  |
| **Title of the project** |  |

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| 1. **Participants and contacts**
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| **Identity of the Managing Authority** | **Full legal name of the Managing Authority** (in English) |
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| **Legal representative of the Managing Authority** |
| Title/First Name/Last Name: |
| Position:  |
| **Contact details of the contact point for the specific action within the Managing Authority** | Title/First Name/Last Name:  |
| Position: |
| Direct telephone + country code number: |
| E-mail : |
| Contact details of the person responsible for implementing the project if successful: |
| **Project Beneficiaries** (List all the project beneficiaries) | Lead project beneficiary:  |
| Other project beneficiaries:  |
| **Exchange of information between the Managing Authority and the project beneficiaries** | **Any project selected will have to be implemented in accordance with the EU and national rules, and the national, management and control system of the Member State concerned.** *Has the BMVI Managing Authority exchanged information with the project beneficiaries about the conditions under the Member State’s Programme to ensure compliance with these rules?* [ ] Yes [ ]  No Comments (any outstanding issues or issues to be addressed after selection, if applicable):  |
| Do all partners agree on all the legal and financial obligations in implementing this project?[ ] Yes [ ]  No Comments:  |

**Part 2. Presentation of the project proposal**

**(Information to be filled out by the applicant)**

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|  **Project proposal description**  |
| **Provide a short summary of the proposal (max ½ page) that could be published online and presents clearly what you will do (general objective), why and what you expect to be the concrete results once the project is finalised** |
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| **Provide a description of the proposal including (max 3 pages):**a) the general objectives of the proposal;b) the actors involved;c) the activities carried out under the proposal;d) the challenges addressed ande) the expected (quantified) results |
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| 1. **Relevance of the project proposal**

**(maximum 40 points)** |
| 1. **Clarity and consistency of the objectives and scope of the proposal with the overall purpose of the call**

Explain how the actions proposed address the needs identified at national level and therefore contribute to the setting up and enhancement of the national centralised governance function and the inter-agency cooperation at national level in the area of border management. In particular:a) provide background information regarding the existing situation, listing the authorities competent at national level to ensure the border management and returns, and describing the relations between them and the existing level and ways of cooperation and coordination;b) list the challenges and needs, as per the assessment done at national level to improve this cooperation;c) describe the proposed activities under this Specific Action project and how they answer the challenges;d) outline the foreseen results of the project. |  |
| 1. **Coherence of the project proposal with the EIBM strategy**

Explain how the proposed project is in line with the objectives of the EIBM strategy as set out in the Commission Communication COM(2023) 146 final of 14 March 2023. |  |
| **3. Complementarity of the project proposal with national and EU funding**Please explain how the proposed project would accompany existing activities relating to the improvement of exchange of information, cooperation and coordination between national authorities and the IT tools to support such activities. Illustrate the consistency and complementarity of the project with the actions (please describe them) implemented under: * the ISF BV and BMVI programmes;
* other EU funding, where relevant;
* national funding.
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| 1. **Quality and content of the project**

**(maximum 30 points)** |
| **1. Design, organisation and management of the project**Describe the design of the project (methodology), the organisation of work (actors involved and their roles) and the strategy for project management (including operational and financial management – in this part, please indicate and quantify the change of the BMVI relevant output and result indicator(s) as proposed in the filled Annex 3) |  |
| **2. Indicative timetable**Indicate and justify the **timetable** (duration of the project and its activities - to be aligned with the information included in the budget form)  |  |
| **3. Information on the budget**(to be aligned with the budget form, as per Annex 2, which needs to include the detailed breakdown of main activities/ cost categories) | **Total eligible cost of the project (EUR)** |
| **Total eligible cost of the project** (row a) of the budget form): |
| **Requested EU co-financing rate**  |
| **Requested EU co-financing rate %:** |
| **Total EU contribution + 6% Technical Assistance** |
| **Total EU contribution to the project, EUR** (row b) of the budget form)::**6% Technical Assistance, EUR (row c) of the budget form):** |
| **Total amount to be committed to** **Member State’s BMVI amended programme** |
| **Total, EUR** (sum of amounts in rows b) and c) of the budget form): |
| **Statement of the Managing Authority**(to be added, as applicable)Please insert below a declaration indicating that the project proposal, including the information on the budget, has been prepared in accordance with EU and national eligibility rules and can therefore be included into the Member State's programme. If not yet the case, than insert below a statement from the Managing Authority that the review process will be done after the selection process |
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| **4. Risk Management and monitoring and reporting** | **Potential risks and measures to mitigate them**  |
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| **Monitoring strategy[[1]](#footnote-1)** |
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| **5. Communication activities**Describe the plan to disseminate and communicate the results of the proposal at national level |  |
| **6. Compliance with the EU acquis**Explain how this project will be covered by the rules applicable to the Member State’s programme that ensure actions are in compliance with the EU acquis including the Charter of Fundamental Rights of the European Union (Articles 3, 4 and 13(1) BMVI Regulation) |   |

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| 1. **Impact of the project**

**(maximum 30 points)** |
| **1. Impact of the proposed action in relation to the objective of the call**Explain how the project will contribute to improving the overall implementation of EIBM at national level, including where relevant how the results of the project will contribute to addressing the relevant Schengen evaluation recommendations and vulnerability assessments carried out by the European Border and Coast Guard Agency.  |  |
| **2. Sustainability of the project** Describe the actions you will undertake to pursue the overall objective under this Specific Action after the completion of this project.Add information on the envisaged provision of necessary resources (financial, human, etc.) and possible formal arrangements for a structured, standardized way of cooperation and coordination at national level in the area of border management  |  |

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| **Date** | **Signature** |
| **Legal Notice:** In case the proposal is successful, the EU contribution for the project under the specific action will be included in the Member State’s BMVI programme, in its initial form or by means of a programme amendment approved by the Commission, as applicable, and implemented in accordance with the provisions of the BMVI Regulation (EU) 2021/1148 and Regulation (EU) 2021/1060 (Common Provisions Regulation). The financial and reporting obligations for any beneficiary of the specific action are the same as those that apply to the Member States’ programmes.***As Managing Authority, I agree to include the successful project in the programme and ensure that the project will be implemented in accordance with the provisions of the BMVI Regulation (EU) 2021/1148 and Regulation (EU) 2021/1060 (Common Provisions Regulation).*** |
| DD/MM/YYYY | Legal representative of the BMVI Managing Authority (signature): |

1. For instance, regular reports to the MA on progress; meetings by project group members or any other mechanisms to keep track of financial and operational steps taken to implement the project in a timely and correct manner [↑](#footnote-ref-1)